

Headington Quarry PTA **AGM** Meeting

Friday 7th October 2011

Present: Lisa Crook, Linda Hessey, Adi Porter, Kelly Welch, Joanna Haynes, Gill Wilkins, Charlie Siemen, Heather Stanbury, Emma Meats, Jane Seggons, Miranda Vernon, Helen Jones, Tokiko Yokoi, Philippa Trehearne, Susannah Woodward.

Apologies: Michelle Stevenson, Lesley Carrington.

Thanks

Thanks to Michelle Stevenson for all of her hard work during her role as secretary, you will be missed!

Thanks to Lisa Crook for standing as chair for yet another year and keeping the meetings in check and ticking along wonderfully!

Thanks to last year's committee members for all of your hard work and support, the events and monies raised would not have been accomplished without the commitment and support you gave!!

Thanks to all parents and staff for their help and support too.

Thanks to Susannah for keeping the accounts for yet another year!

Thanks to Kelly for being the PR Lady. Creating posters for advertising.

Thanks to Kelly & Linda for providing cakes at the meetings (most meetings, not all, sorry!!)

Previous Events Report

'Children in need' cake sale raised £150. £75 was donated to 'children in need'

'Red nose day' Raised £

The Xmas Fair was a great success half of the proceeds, £556 was given to the charity SSNAP. So far we have donated a total of approximately £2200 to SSNAP.

In April we held an Easter egg raffle where we raised £

We held a social 'Bring & Share Lunch' event whereby we raised £303.78

The leavers celebration coffee and cake sale event raised £

How was the money raised spent?

Group bags (A coloured drawstring bag was given to every child in rainbow group and in nursery to keep children's spare clothes in)

Farms to Ewe visit

Chick Hatching

Groups were given £30 three times during the academic year to make small purchases for group activities. This included Red group, Green group, Yellow group, Blue group, Daycare, Gardening and Forest school.

We recently purchased new notice boards.

Treasurers Report

Current Account has a balance of £1186.11

Recent events raised; Macmillan Coffee and cake sale on 30th September raised £196.79 of which £98.30 will be donated to Macmillan.

This terms group monies will total £210

Self portrait T.towels can raise between £200 & £300 Susannah will organise this for the last time with assistance from Addy and Joanne who are willing to continue this next year.

In the past Susannah has written to local businesses asking for donations of raffle prizes, please come forward with any suggestions of businesses that could be approached. Any suggestions could be given to the office, please give the business name and address please.

Note* the task of t.towels and contacting businesses are not part of the treasurers' role but extra tasks that Susannah took on. Thanks Susannah you have done a sterling job!!

Election of committee members

Chair - Lisa Crook Nominated by Adi Porter and seconded by Linda Hessey Lisa Stated this is the last year that she will stand as chair as her children will be based on the main St. Andrews Site from Sept 2012.

Secretary - Jane Seggons Nominated by Susannah and seconded by Adi Porter

Co-Treasurers - Helen Jones & Miranda Vernon Nominated by Kelly Welch & Linda Hessey and seconded by Gill Wilkins & Lisa Crook. Susannah will support and hand over to co-treasurers' until Christmas 2011.

Heather Stanbury has kindly volunteered to take on the role of contacting local businesses to gather raffle prize donations for events. Thank you Heather.

Forth coming events

Friday 18th November - 'Children in need' tea and cake sale.

Saturday 4th December - Christmas Fair event will be 2hrs, time to be discussed at next meeting.

Stall Suggestions for Christmas fair

- Ask parents for donations for hamper
- Raffle prizes from local businesses - Jacobs & Field, Mason's Arms, Rectory Farm Meat and Cheese shop, Farmer Gow's, The White Hart, Headington photo shop? Fair trade shop.
- Christmas crafts - Table decorations, Garlands for door, reindeer food.
- Lucky dip
- Cuddly toy tombola
- Wine & water
- Toys, books, DVD stall
- Refreshments
- Cake stall
- Face painting/tattoos
- Jam jar tombola

Next Meeting - to discuss Xmas fair - Friday 4th November

A.O.B

The Christmas shoe box was suggested as a good charity activity, Linda and Kelly will approach Lesley about this. It was mentioned that the temporary storage of the boxes may be difficult but we will see what Lesley thinks about it.

Meeting closed at 10:45am ish (sorry forgot to look at clock!!)

Kelly welch took the minutes and would like to apologise for the lengthiness of them!!

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Name

Child's name and group.....

E-mail address.....

I would like to receive the minutes of all PTA meeting by e-mail: Yes/No

I would like to help at future PTA events:

I can donate a raffle prize.....